

## St Mary's Church, Fetcham

### Minutes of the Meeting of Parishioners

held on Sunday 24 March 2019 at 1.00pm in the church hall

Apologies of absence were received from:

Sarah Mackay, Jacky and Gordon Breadmore, Iain Whitlam, Tony Day, Alan & Kate Castree, Chris and Jane Bishop, Bill King, Michael Bramwell, Barbara Grant and Jenny Wick

1. Andrew opened the meeting with prayer and welcomed everyone and referred to John 3:16, Matthew 28: 16-20 and John 13:34-35. These 3 passages each underpin our Vision Statement. As we love one another and love our community, we gain the opportunity to share our faith and to be disciples
2. Minutes of the previous meeting held on 25 March 2018 were agreed and signed.

Proposed – Mary King  
Seconded – Chris Rickard  
Accepted – approved

### 3. Election of Churchwardens

Andrew explained that Churchwardens are required to serve for a 3-year period. Nobody opposed the renewal for two current Churchwardens to remain. He expressed what fantastic colleagues Brigitte and Andy are and both bring lots of giftings into the church. He likened it to an iceberg, where you see the top and not all the work that goes on underneath. It is really important to have Churchwardens that work well together, and we are very lucky to have that at St Mary's.

Proposed – Chris Rickard  
Seconded – Eric Martin  
Accepted – approved

## Annual Parochial Church Meeting

held on Sunday 24 March 2019 at 1.00pm in the church hall

### 1. Minutes of the meeting held 25 March 2018

Minutes of the previous were agreed and signed.

Proposed – Brian Egles  
Second Chris Rickard  
Accepted - approved

### 2. Review of 2018

#### a. Rector's Report

ALS

The PCC away day back in September questioned that when St Mary's was built 1000 years ago, the church was central to the Fetcham community. It was imagined that it would always be that way, but we now have to imagine the future and how church is involved; BBQ, Big Church Day Out, New Wine, growth with Women's Breakfast, Alpha course, etc. We are looking to grow our leadership team and we have lots of people

training for ministry. We also need people sitting up and saying 'I can help with our church development'. We should also be asking, 'where is God asking us to go?'

**b. Treasurer's Report**

CR

Accounts and treasury report were already distributed within the APCM Reports booklet.

*General Fund – normal expenditure, giving, etc*

*Major Repairs – bigger projects*

**Accounts for 2018**

General Fund

- i. Income at £183,400 was up £25,400 on budget mainly due to:
  - £21,400 from Stewardship single donations.
  - £2,400 from additional single donations.
  - £1,800 from net regular giving changes.
- i. Expenditure at £172,200 was down £11,300 on budget mainly due to:
  - £3,000 lower maintenance spend.
  - £2,000 saving from carry over of charity donations.
  - £1,800/£1,200 saving on staff/administration costs.
- i. Result was a surplus of £11,200 against a budgeted deficit of £25,500.

Major Repairs & Project Fund

- i. Income of £600 from donations & sale of assets.
- ii. £11,300 spent on completion of AV/Sound system for church & hall.
- iii. £2,400 spent on cupboard for altar frontals.

**Budget for 2019**

General Fund

- i. Income at £161,900 is a decrease of £21,600 on 2018 mainly due to the exclusion of Annual Stewardship donations.
- ii. Expenditure at £195,800 is up £23,600 on 2018 mainly due to:
  - £18,600 increase for youth ministry.
  - £2,400 increase in parish administration costs.
  - £2,300 increase in parish share.
  - £2,300 increase in administration costs.
- i. Result is deficit of £33,900 against a surplus of £11,200 in 2018.
- ii. Reserves 1/01/19 £85,000 split: 3 months spend £48,000 – Balance £37,000.

Major Repairs & Project Fund - (Flexible Budget)

- i. Expenditure: £30,000 for a disabled toilet in the hall.
  - £5,000 for Quinquennial repairs.
- i. £17,000 of costs covered by existing reserves.
- ii. Balance of £18,000 to be covered by fundraising.

**c. Electoral Roll Officer's Report**

HR

Under the Church Representation Rules a new Church Electoral Roll is required to be prepared every 6 years. In 2018 there were 346 members. We have removed 115 due to moving away, students, bereavement, not renewing or not attending. There are 24 new members. This figure gives a better representation of our current church membership being 255.

**d. Deanery Synod Report**

BK/AB

Andy Black spoke on behalf of Bill King. We are fortunate to be well represented in Deanery Synod with several members within St Mary's. The Deanery continues to develop working towards being of relevance to, and keep connected with, the 12 parishes which the Deanery is ultimately there to serve. All Synod meetings are now

open meetings and there have been three in the last year with the focus on Youth and Children's Ministry, 2018 Deanery Action Plan and a 'Bring and Share' where each parish contributed ideas. A parish resources sheet is now available and all parishes are encouraged to share these resources with each other across the Deanery.

e. **Quinquennial Review Report**

AB

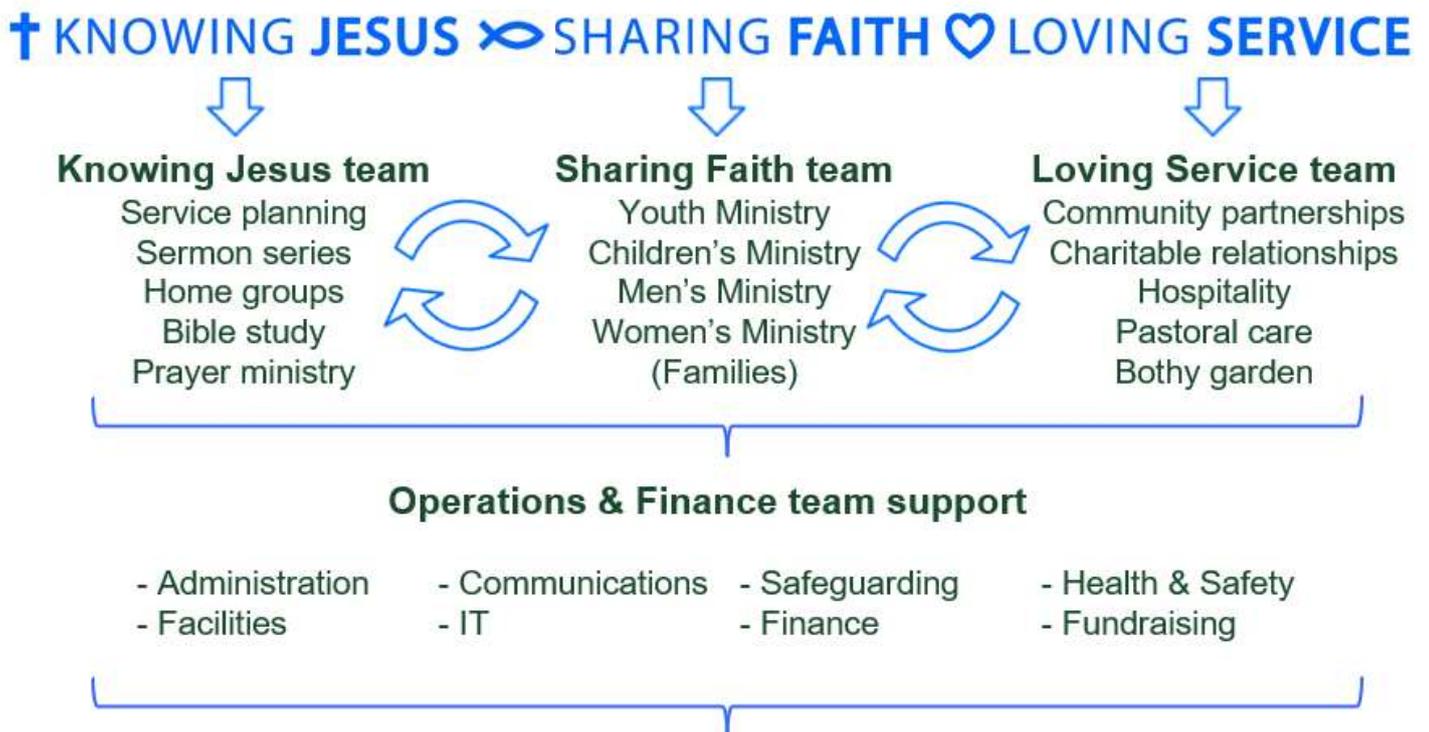
Every 5 years the church is visited by an inspecting architect. He visited on 3 October 2018 and his findings highlight 61 things that need looking at. Our priority is to address the items that have risk of damage or safety concerns; remedial repairs to the tomb and railings on the south side of the church, the 2 small tombs close to north porch and the steps leading to Fetcham Park House which are uneven. There is also some masonry repairs and maintenance such as clearing guttering, and repointing. In addition there is a long term risk that re-roofing of Horsham Stone parts of the roof will be required. This is because the mortar used was not fit-for-purpose.

4. Looking ahead to 2019 and beyond

a. **Church Vision and Church Development Plan**

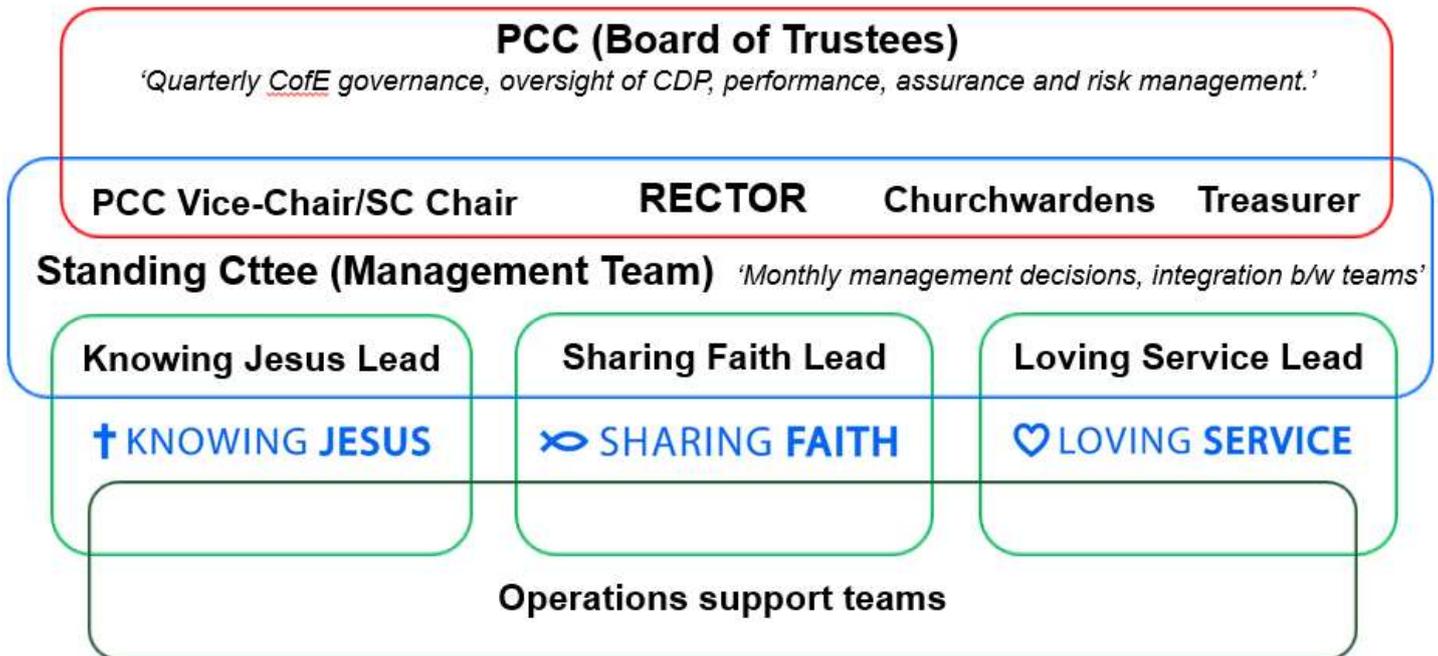
ALS

Andrew expanded the Church Vision



If we are in the community and connecting with people it is easier to share faith and share our discipleship. The challenge is making that happen. We are setting up teams which will assist, and it is important to point out all these teams need to actively support each other and working together to make this happen. The operations team underpins that vision.

The PCC has historically been involved with the details of the church, overall vision and church governance. The Standing Committee has always existed and filled the gap between PCC meetings. In order to implement our vision a separate Management Team is being put together which will meet monthly. Each Church Development Team Leader will sit inside the PCC who themselves will meet quarterly thereby having an oversight role rather than the detailed running of the church.



Our thanks go to Kowoon for help visualise the vision statement

## b. Team Plans

- i. **Knowing Jesus (Discipleship)** ALS  
This is already being done through Bible study, the preaching series planned for the year, prayer events and building discipleship. This will continue to develop and grow as other plans are implemented and developed.
- ii. **Sharing Faith (Ministry)** JS, NG  
There are already opportunities in the FM Life, Footprints, Women's Breakfast, Gener8, etc. We have Baptism families, young families that need to grow. Alpha is an important way of reaching out and sharing faith.

**Youth ministry** – Nathan reported that he is currently going into Oakfield and The Howard, the Youth Nights have started and we would like to have a drop in youth club in the church hall. He also attends BYP monthly worship services. He will encourage the Youth to do residential trips to Big Church Day Out, New Wine, etc. He supports peer evangelism for our church youth in the hope they will bring their friends.

- iii. **Loving Service (Community)** AD/MR  
Following on from PCC vision Day this has been a working party with people who have had community on their hearts. They have identified:
  1. Presents in the community. The need to participate in things such as Carols in the Bell, Restore, Fetcham Festival, Christmas Lights, etc. Getting involved with the 1st Fetcham Scout Group's new building project (Community Hub).
  2. Social action. Faith at work to show how Jesus working in our lives through things like pastoral care and bothy garden.
  3. Develop partnerships in the community. We are taking with Fetcham Residents Association and Councillors to see where the needs are in our community.

Please think about how can you been involved?

**Scout Hut** - We hope to develop a partnership with 1<sup>st</sup> Fetcham Scout Group to use their new building. This will take the church out into the community and reach out to those people who will not come to a church. This opportunity has come up to work with the Scout Group. It's location is central to the village and they are working its redesign with Mole Valley taking into account parking and they playground area. To receive funding, the building has to be used by community. What part might we play? The team are doing research into what type of service are other churches doing and what is involved with other community services. In the meantime we could start things here or in the hall or elsewhere in our facility. We could work in synergy ie cooking badge one of the requirements it to serve the food, we could offer people to be served. Working with the Scout Group is key. They need community to apply for grants. Without which they can't apply and there will be no point.

Andrew added that our vision is in line with scripture. The Son of Man did not come to serve but to be served. He gave ministering in relationships on the ground where listening, loving and service was at the heart of it. He went to where the people are in everyday not waiting for them to come to him. We need to make connections and engage, be the gospel to the community and best serve it. Our responsibility should be the gospel and be the gospel out there and fulfil that mission and taking every person in the church whether that be through praying, paying and giving your gift.

### **c. Operations**

#### **i. Church hall refurbishment**

BF

Brigitte explained that plans were underway to upgrade the toilets and disabled access. We require detailed plans in order to get quotes but we know that we will require funding and will first look to grants to support that.

#### **ii. Operations teams**

BF

Lots of people are involved with the church and we are very grateful for all the efforts that go on behind the scenes. Some we see at the front of the church. Some are quiet jobs at home. Thanks to Claire Murray who has quietly administrated the Electoral Roll for 10 years. Also, to Daniel Garel who did a great job with enthusiasm to assist with choir and services. To implement the vision and grow our Church more people are needed to join in with the skills they can bring

#### **iii. Fundraising**

AB

We aim to correct the deficit by the end of 2019. Our expenditure is on staff, parish tithing & parish share, maintenance, repairs & upkeep and utilities & insurance. We need to build a sustainable funding model which finances the projects in the Church Development Plan which would include the refurbishment to the hall, particularly the disabled access to hall, remedial work from the Quinquennial review and to support our Loving Service obligation through a major opportunity with the Scout Community Hub . We are beginning with establishing new income sources to supplement giving by our church family longer-term. Our congregation is aging, and legacies, tap and pay facilities, local community campaigns and grant applications for charitable bodies are all being considered .

## 5. Elections and Appointments

### a. Elections to PCC

ALS

There have been 3 retirements in rotation and Roger McKinlay is stepping back. Thanks were expressed for Michael Bramwell who has served the PCC bringing colour and his inquisitive nature to the meetings. Additional thanks to Roger McKinlay who has been attending PCC since being licensed, which is approx. 10 years. We have had 2 new people nominated to join the PCC. It is proposed that Graham Day and Richard Furze join the PCC.

Proposed – Andy Black

Seconded – Chris Rickard

Voted – approved.

### b. Appointment of Independent Examiner

CR

It is proposed that Barry Jones continues to be our independent Examiner. He is thanked for his continued support.

Proposed – Chris Rickard

Seconded – Rev Andrew Smith

Accepted – no objections

## 6. Any Other Business

ALS

Shirley Bevis said that the **Pastoral Assistants** team are short of people. It is a great calling. Please consider doing this. Training is given.

Anita Hunt highlighted that **financial giving donations** are as much a part of church as much as singing, praying and church itself.

Linda Tippelt commented that The Vision is wonderful and organisation restructuring is good, but difficult to know **how the congregation fit in**. Also there will need to be a continuity of leaders when they leave the PCC. *As this is our starting point, we are journeying together on a working progress. A directory of who doing what is being developed and as people get involved it will become clearer. There is value in all the teams and everyone is welcome to join in any of the things we are going. It was clarified that the flowers, laundry, comms team, etc part of Operations.*

## 7. Closing Prayer

ALS

Andrew closed the meeting by praying for the church as we move forward in these changing times. The fellowship was shared with everyone present.

Andrew L. Smith (Rector – St Mary's Church, Fetcham)